



| Grievance Redressal | | | | |
|---------------------|---------------|-----------------|----------------|---------------------|
| S.No. | Academic Year | No. of Meetings | No. of Minutes | No. of Action Taken |
| 1 | 2023-24 | 1 | 1 | 2 |
| 2 | 2022-23 | 1 | 1 | 3 |
| 3 | 2021-22 | 1 | 1 | 2 |
| 4 | 2020-21 | 1 | 1 | 4 |
| 5 | 2019-20 | 1 | 1 | 5 |

| Anti Ragging | | | | |
|--------------|---------------|-----------------|----------------|---------------------|
| S.No. | Academic Year | No. of Meetings | No. of Minutes | No. of Action Taken |
| 1 | 2023-24 | 1 | 1 | NIL |
| 2 | 2022-23 | 1 | 1 | NIL |
| 3 | 2021-22 | 1 | 1 | NIL |
| 4 | 2020-21 | 1 | 1 | NIL |
| 5 | 2019-20 | 1 | 1 | NIL |

| Internal Complaint | | | | |
|--------------------|---------------|-----------------|----------------|---------------------|
| S.No. | Academic Year | No. of Meetings | No. of Minutes | No. of Action Taken |
| 1 | 2023-24 | 1 | 1 | NIL |
| 2 | 2022-23 | 1 | 1 | NIL |
| 3 | 2021-22 | 1 | 1 | NIL |
| 4 | 2020-21 | 1 | 1 | NIL |
| 5 | 2019-20 | 1 | 1 | NIL |

Date:- 02/08/2019

Notice

A meeting of Student's Grievances Redressal cell (SGRC) committee members will be held on 07/08/2019 at 2.00 pm at conference hall. Committee members are requested to attend the same to discuss about the functioning of the Committee.

Agenda:

1. Regarding Awareness about Grievance Redressal
2. Mechanism of redressal of grievances & Time bond redressal of grievances received if any.
3. Student Grievances
4. Miscellaneous by permission of Chair
5. Any other matter with approval of Chair.



Convener (UOT-SGRC)

Copy to:-

1. Hon'ble President /Vice chancellor
2. All Members UOT-SGRC
3. Registrar, UOT

Student Mentoring Cell
Academic Year 2019-20

Minutes of Meeting held by SGRC on dated 07/08/2019

A meeting of Student Grievance Redressal Committee held on 07/08/2019 Time: 2.00 pm at conference hall, UOT emphasized on the following points.

Agenda 1 : UOT-SGRC Convener has welcomed all the members of the committee present. Convener has emphasized about the purpose and work of the SGRC to members.

Agenda 2 :- Mechanism of redressal of grievances & Time bond redressal of grievances received if any:- Following are the highlights of the discussion:

1. Student Grievance redressal committee shall consider only individual grievances of specific nature of students and staffs.
2. After receiving complaint/application the committee will decide on the merit of case regarding scope of further discussion/investigation.
3. SGRC will meet only as and when required. If required, it meets more frequently otherwise not.
4. The SGRC may mediate between complainant and defendant against who the complaint has been made, it required. Duration / People Responsible / Deadline.
5. Time bond redressal of grievances would be applicable

Agenda 3: Student Grievances

1. Students Complaint of regarding Mess issue was resolved by contacting Mess In charge.
2. Students have complained about Internet issues at university and Co-convener has shared that, he has instructed System Admin to look into the matter and solve the issue at the earliest.

Agenda 4 :- Miscellaneous by the permission of Chair: The concerned members are happy to learn that the issue of minor complaints are dealt at concerned department effectively and any complains if not dealt, should forwarded to Student Grievance Redressal cell.

Agenda 5: Any other matter with approval of Chair:- Nil

Members Present in the meeting:-

1. Dr. S.S.Yadav
2. Mr. Sitaram Saini
3. Mr. Sitaram Yadav
4. Dr. Pramod Sharma
5. Mr. Tarachand
6. Mr Rajkumar Meena, (Civil Polytechnic Diploma)

Convener

Co-convener

Member

Member

Member

Student Co-Ordinator

Convener has thanked all the members and meeting was adjourned.



Convener (UOT-SGRC)


Date:- 03/01/2020

Notice

A meeting of Student's Grievances Redressal cell (SGRC) committee members will be held on 06/01/2020 at 2.30 pm at conference hall. Committee members are requested to attend the same to discuss about the functioning of the Committee.

Agenda:

1. Regarding Awareness about Grievance Redressal
2. Emerging Student Grievances
3. Any other matter with approval of Chair.



Convener (UOT-SGRC)

Copy to: -

1. Hon'ble President /Vice chancellor
2. All Members UOT-SGRC
3. Registrar, UOT

Student Mentoring Cell
Academic Year 2019-20

Minutes of Meeting held by SGRC on dated 06/01/2020

A meeting of Student Grievance Redressal Committee held on 06/01/2020 Time: 2.30 pm at conference hall, UOT emphasized on the following points.

Agenda 1 : Regarding Awareness about Grievance Redressal :- UOT-SGRC Convener has welcomed all the members of the committee present. Convener has emphasized about the purpose and work of the SGRC to members. Convener instructed all members to raise awareness regarding SGRC Cell importance among students

Agenda 2 :- Student Grievances

Students Grievances regarding relaxation in submission of tuition fee, It was suggested to collect fee in two-three installments and after approval from Registrar, issue will be resolved at the earliest.

Agenda 4 :- Miscellaneous by the permission of Chair: The concerned members are happy to learn that the issue of minor complaints are dealt at concerned department effectively and any complains if not dealt, should forwarded to Student Grievance Redressal cell.

Agenda 4: Any other matter with approval of Chair:-.

Convener has thanked all the members and meeting was adjourned.

Members Present in the meeting :-

1. Dr. S.S.Yadav
2. Mr.Sitaram Saini
- 3.Mr. Sitaram Yadav
4. Dr. Pramod Sharma
5. Mr. Tarachand
6. Mr Rajkumar Meena,(Civil Polytechnic Diploma)

Convener

Co-convener

Member

Member

Member

Student Coordinator



Convener (UOT-SGRC)

Student Mentoring Cell
Academic Year 2020-21

Minutes of Meeting held by SGRC on dated 17/08/2020

A online meeting of Student Grievance Redressal Committee (SGRC) held on 17/8/2020
Time: 1.00 pm, emphasized on the following points.

1. The minutes of the previous meeting was read and confirmed.
2. Due to Covid-19 pandemic classes are going to be held online therefore to submit the grievances online an email ID is provided to students to submit their grievances.
3. The departments related to which complaints were found were informed about the grievances.
4. The received complaints will be recorded in committee file.
5. In the meeting, members decided that students will mail the grievances to email id deputyregistrar@uot.edu.in during the pandemic situation.
6. All complaints shall be analysed and classified so that concerned departments can be informed.

Convener has thanked all the members and meeting was adjourned

Members who were present online in the meeting :-

1. Dr. S. S. Yadav
2. Mr. Sitaram Mali
3. Mr. Sitaram Yadav
4. Dr. Prmaod Sharma
5. Mr. Tarachand
6. Mr. Rajkumar Meena

Convener

Co-Convener

Member

Member

Member

Student Coordinator



Convener (UOT-SGRC)

Date:- 13/08/2021

Notice

A meeting of Student's Grievances Redressal Cell (SGRC) committee members will be held on 17/08/2021 at 3.00 pm at conference hall. Committee members are requested to attend the same to discuss about the functioning of the committee.

Agenda:

1. To read and confirm the minutes of previous meeting.
2. To review on the issues received by the students.
3. Any other matter with approval of convener.



Convener (UOT-SGRC)

Copy to:-

1. Hon'ble President /Vice chancellor
2. All Members of SGRC
3. Registrar,UOT

Student Mentoring Cell
Academic Year 2021-22

Minutes of Meeting held by SGRC on dated 17/08/2021







A meeting of Student Grievance Redressal Committee held on 17/8/2021 Time: 3.00 pm at conference hall, UOT emphasized on the following points.

1. The minutes of the previous meeting was read.
2. The members discussed about the effective awareness about the cell among the students.
3. Direction was given to the committee members to document the same.
4. 10 grievance issues were related to starting offline classes after Covid-19 pandemic. so it was finalized to encourage students to come university. Till further orders online classes as well as offline classes shall be continued.
5. The issue was rectified and the same was communicated to the students by way of circular.

Convener has thanked all the members and meeting was adjourned

Members Present in the meeting :-

1. Dr. Rohit Saraswat
2. Mr. Kamal Kishore Jangid
3. Dr. Reenu Lulla
4. Dr. Pramod Sharma
5. Dr. R.B. Sharma
6. Mr. Raj Kumar Meena (Civil Engineering, Diploma)

Convener 
Co. Convener 
Member 
Member 
Member 
Student Coordinator 


Convener (UOT-SGRC)

Date :- 17/08/2022

Notice

A meeting of Student's Grievances Redressal Cell (SGRC) committee members will be held on 20/08/2022 at 2.30 pm at conference hall. Committee members are requested to attend the same to discuss about the functioning of the committee.

Agenda:

1. Action taken report of the previous meeting
2. 20 Student Grievances regarding food Menu, Drinking water Machine, Toilet facility.
3. Any other matter with approval of convener



Convener (UOT-SGRC)

Copy to:-

1. Hon'ble President /Vice chancellor
2. All Members UOT-SGRC
3. Registrar,UOT

Student Mentoring Cell
Academic Year 2022-23

Minutes of Meeting held by SGRC on dated 20/08/2022

A meeting of Student Grievance Redressal Committee (SGRC) held on 20/8/2022 Time: 3.00 pm, emphasized on the following points.

1. The minutes of the previous meeting was read and confirmed.
2. To solve the 5 grievances regarding food menu issue Convener conducted the meeting with team members, consisting of two students from each year of hostel students, hostel wardens, Catering team. After long discussion food menu is finalized and it shall be fixed on the walls of hostel mess.
3. It was decided that appropriate actions to be initiated for solving the 15 problems of said facilities i.e. drinking water machine, toilet facilities issues submitted by our students.
4. The members discussed about the effective awareness about the cell among the students.

Convener has thanked all the members and meeting was adjourned.

Members Present in the meeting :-

1. Dr. Rohit Saraswat
2. Mr. kamal Kishore Jangid
3. Dr. Reenu Lullu
4. Dr. Vandana Singh Thakur
5. Dr. R.B.Sharma
6. Ms. Kiran Jain

Convener 
Co-Convener 
Member 
Member 
Student Coordinator 


Convener (UOT-SGRC)



Date:- 21/08/2023

Notice

A meeting of Student's Grievances Redressal cell (SGRC) committee members will be held on 24/8/23 at 3.00 pm at conference hall. Committee members are requested to attend the same to discuss about the functioning of the committee.

Agenda:

1. To read and confirm the minutes of previous meeting.
2. To review on the issues related to exams, if any.
3. Any other matter with approval of convener.



Convener (UOT-SGRC)

Copy to:-

1. Hon'ble President /Vice chancellor
2. All Members UOT-SGRC
3. Registrar, UOT

Student Mentoring Cell
Academic Year 2023-24

Minutes of Meeting held by SGRC on dated 24/08/2023

A meeting of Student Grievance Redressal Committee (SGRC) held on 24/8/2023 Time: 3.00 pm at conference hall, UOT emphasized on the following points.

1. The minutes of the previous meeting was read.
2. Convener UOT-SGRC emphasized the importance of confidentiality and impartiality throughout the resolution process if any.
3. Dr. Kamal Kishore Jangid stated that there is 3 examination grievances application registered regarding result. All will be resolved accordingly.

Convener has thanked all the members and meeting was adjourned

Members Present in the meeting:-

1. Dr. Rohit Saraswat
2. Mr. Kamal Kishore Jangid
3. Dr. Reenu Lulla
4. Dr. Vandana Singh Thakur
5. Dr. R.B.Sharma
6. Ms. Kiran Jain

Convener

Co-Convener

Member

Member

Member

Student Coordinator

Convener (UOT-SGRC)

