



# University of Technology

Serving Education Since 1976

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University of Technology

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Technology  
Serving Education Since 1976

1<sup>st</sup> Cycle  
Assessment & Accreditation by NAAC

Criterion - VI  
**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

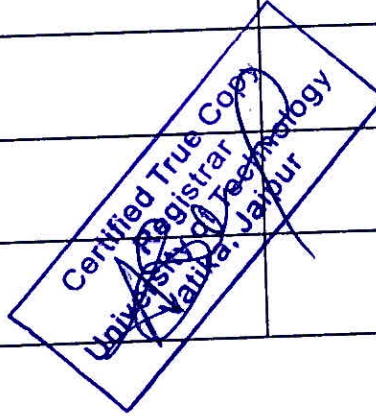
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**Resource Mobilization Policy**

(Geotagged Photos in any other relevant information link)

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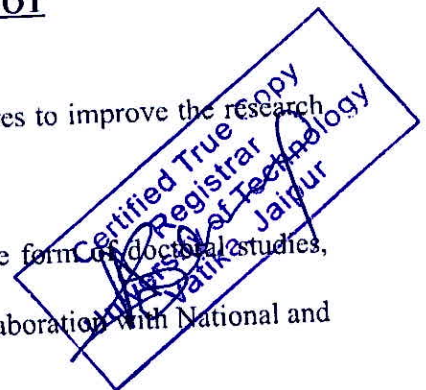
## PREFACE

The University of Technology aims to encourage academic sovereignty and empowerment, in learning, risk taking, and engagement in exploratory research in the fields among its faculty and students. It would persuade aspiring researchers and scholars to pursue their research ambitions, in line with the vision and the mission of the university and promising trends in the global market. University shall focus on interdisciplinary research, particularly applied research. The University shall work with a wide range of research partners including industry, government, non-profit organizations, community organizations, industry associations and research institutes in India and abroad to develop solutions and solve real world problems. Research at University of Technology will be anchored at the graduate level, both process and product, and expand to a new level in graduate and doctoral programs. Faculty and students involved with the undergraduate programmes would have easy and effective interdisciplinary knowledge sharing, research and project work with postgraduate students. This document defines the framework for the development and implementation of research and innovation activities at the UOT and aims to foster a research culture and increase the innovation within the university by promoting research and development in pioneering scientific fields., Engineering and human sciences. It also encourages Undergraduate, Postgraduate and Doctoral students and faculties to undertake research in emerging fields of engineering and non-technology covering multidisciplinary fields. This will enhance the joint research capacities of aspiring researchers and stakeholders by participating in conferences, workshops, project competitions and will lead to tangible research results outcomes. The mission will foster an encouraging environment for research practices that produce consistent and significant results for the country in general and the region in particular. This will foster the creation of an enabling environment for the establishment of centers of excellence for research and development and the dissemination of knowledge and its relevant applications in the region, country and the world. It will also lead to an improvement in the

## OBJECTIVES OF RESEARCH OF UOT

The Aim and Objectives of Research Department: -

- a) Develop and adopt policies, systems, processes and procedures to improve the research capacity of academic staff and students.
- b) Manage research activities throughout the University in the form of doctoral studies, competitive research projects, contract research projects in collaboration with National and International partner organizations.



c) Create visibility as the University fundamental contact for information and supervision for researchers, potential external research funding agencies and internal research and support communities.

d) The code governing the University research practices requires that research projects and publications be conducted in an ethical manner and according to best practices.

e) Promote a culture of research excellence by providing opportunities to conduct high quality research and disseminate research in appropriately ranked academic journals.

### **INTRODUCTION OF RESOURCE MOBILIZATION**

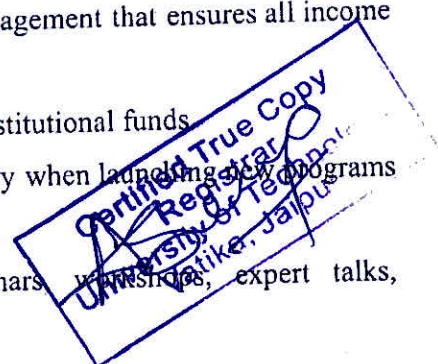
The University operates student centric policies with focus on skill-based research driven quality education which should be accessible and affordable by youth of rural and urban areas. The cardinal principle of management in the University is to provide best resources to the students & faculty to meet the above requirement and run the University for realizing the vision and mission of the University. This document draws the policies for resource mobilization.

The Board of Management, Academic Council, Finance Committee coordinate and monitor the resources and applications of the funds for promotions of the learners/ students.

### **RESOURCE MOBILIZATION POLICY**

The University of Technology has established a transparent and well-planned financial management system, ensuring accountability, transparency, and optimal utilization of resources to achieve the institution's goals. The Resource Mobilization Policy is designed to support a learner-centric ecosystem through effective coordination of funds. The University needs three types of resources i.e. Human Resources, Equipment & Material Resources and Infrastructural Resources.

- The University is centrally managed by the Board of Management that ensures all income is reinvested in university development.
- A Financial Advisory Body is responsible for managing institutional funds
- Funds are allocated to meet infrastructure needs, especially when launching new programs and departments.
- The University provides financial support for seminars, workshops, expert talks, association activities, and faculty development programs.



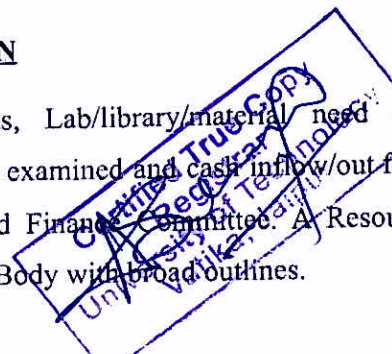
- Adequate funding is allocated for students' extracurricular activities, including sports and cultural programs.
- Scholarships and free ships are offered to deserving students.
- Diversify and expand the resource base in supporting the achievement of the strategic plans, goals and overall growth.
- Identify and analyze the resources available for programme priorities, policies, research, infrastructure upgradation and maintenance in addition to efficient budget allocation.
- Understand and analyze the current funding landscape, resource availability and support commitment from stakeholders and agencies.
- Maximize use of internally generated income so as to expand meaningful relations with learners/ students.

### SOURCES OF FUNDS

1. Student Fee
2. Faculty Publications
3. Consultancy Projects
4. Corporates Grants
5. Students Hostel Fee
6. UGC / DST other funding agencies
7. Alumni Contribution
8. Development Fee
9. Outsourcing of the University Infrastructure (Auditorium / Examination Hall/ Computer Labs) conducts the compaction exam.
10. Income earned through interest on fixed deposits with bank
11. Student activities conduct the Lecture, Seminars, Workshops and Conferences
12. Fees and grants are used for infrastructure and academic activities.

### FUNDS MOBILIZATION

On the basis of Student Intake, Faculty requirements, Lab/library/material need and infrastructural need, the details of funds requirement will be examined and cash inflow/out flow will be worked out at BoS, Academic Council, BoM and Finance Committee. A Resource Mobilization Plan will be made and put up to the Governing Body with broad outlines.



## MOBILIZATION PLANS

The Governing Body will deliberate and clear the Budget and Associated Action Plan with Following Options to Maximize Funds

- Mobilization Maximize Cash Inflow. VC and Registrar will take necessary steps to ensure that admissions are done as per plans, fees are received on time and efforts are made to materialize inflow from fees and other planned resources.
- Minimize Cash Out Flow. VC and Registrar will ensure, through proper purchasing process and "Conserve and Care Policy of Running Expenses" that cash out flow is minimum as per approved budget. In addition to resource mobilization, every effort is made to maintain the existing resources. The University has a well-established machinery and set of procedures for maintenance of infrastructure and equipment. This is primarily achieved through the monitoring of various committees.

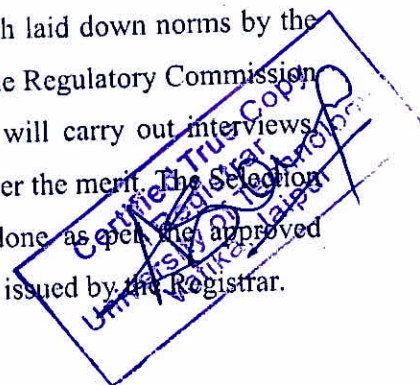
## HUMAN RESOURCES

The University will ensure that qualified manpower needed to run the educational courses as per the laid down norms of concerned regulatory authority is available. For Officers of the University and other supporting staff the procedure laid down by statutes, ordinances and govt policies will be followed.

**Appointment of Teachers:-** The posts of Assistant Professors, Associate Professor and Professors are laid down by relevant regulating authorities like AICTE, UGC, BCI/PCI etc. Posts as prescribed by regulating authorities for the department to operate courses will be approved by Governing Body

**Selection and Recruitment Process For Teachers:-** As per the vacancies approved by the Governing Body requirement as per the statute, the Registrar will publish the vacancies in the newspapers. All the applications will be scrutinized by the HR Department. A Selection

Board will be constituted by the University in accordance with laid down norms by the Statute. The Selection Board will have a representative from the Regulatory Commission and experts of respective departments. The Selection Board will carry out interviews, demonstrations etc to make a panel of selected candidates as per the merit. The Selection Board will be headed by the VC. Appointments will be done as per the approved vacancies based on actual reporting against appointment letters issued by the Registrar.



**Appointment of Non Technical Staff :-** The number of officers/supervisors required for non technical work is laid down by the statutes, act and laid down norms. The Registrar will take up the matter for effective recruitment as per approval of the Governing Body.

**Mobilization of Students Against Intake :-** The important part of cash inflow in budget outlay is the student admission and resulting fees received from them. In order to ensure that maximum seats are filled against approved intake following the mobilization plan is implemented.

**Quality Education & Infrastructure.:-** The University is to ensure that best teachers and world class infrastructure is available so the satisfied students' work as ambassadors to mobilize new admissions.. Advertisements & Publicity. The University should spend a certain amount decided in the budget annually on this head to mobilize admissions effectively and create brand value. Infrastructure & Facilities. This attracts quality intake and enhances mobility to attract maximum admission. Efforts therefore are made for ensuring world class facilities.

**Equipment & Material Resources:-** Based on the Strategic Plan the requirement of equipment & material resources will be worked out by respective departments in BoS and consolidated at university level by Academic Council and BoM. The requirement will be examined at Governing Body level in detail.

**Infrastructural Resources:-** In order to operate the approved academic programmes effectively and provide administrative support, the building and basic infrastructural requirements will be worked out by the Building Committee in terms of financial load and time needed. The Registrar will provide these inputs in budgetary preparation.

**Maximize Cash Inflow.:-** VC and Registrar will take necessary steps to ensure that admissions are done as per plans, fees are received on time and efforts are made to materialize inflow from fees and other planned resources.

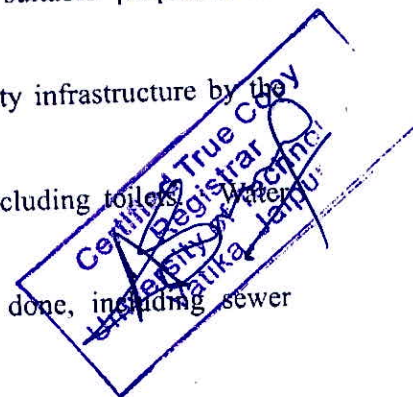
#### **Maintenance**

· Building maintenance and infrastructure upgradation is achieved through regular monitoring by the Management and the Planning Committee and devising suitable proposals for implementation.

· Allocation of adequate budget for annual maintenance of university infrastructure by the management.

· Sufficient support staff is maintained to upkeep infrastructure including toilets and Purifiers are regularly serviced.

· Painting, roof maintenance, plumbing maintenance and repairs done, including sewer systems as per requirement.



### **Laboratory Maintenance**

- A cost-effective approach is followed for the laboratory maintenance. Annual stock verification of chemicals, glassware and all other lab equipment done.
- Mechanical and lab equipment are repaired and maintained by the lab assistants and complicated repairs are done.
- Calibration and refurbishing of laboratory equipment are done regularly.
- Wastage from laboratories is minimized using green protocol and reuse solvents. ICT Maintenance

- System Administrator for maintenance of major equipment, ICT instruments and UPS.
- The university has a broadband facility and a dedicated server. All electronic equipment is protected by UPS or generator facilities.
- In order to minimize e-waste, computers are serviced and reused.

### **Library Maintenance**

Automating the library facilities using integrated library management software Work on maintenance and digitizing of books, manuscripts and reports in progress. Maintenance and utilization of library resources are done through strictly following the library rules. The maximum period of loan for books is 20 days. A book, if damaged or lost by a member, has to be compensated with a fine.

### **Sports facilities maintenance**

Regular inspection and maintenance of sports equipment and of the sports field. Giving top priority to the safety of the students by renewing protective guards. The equipment in Gymnasium are regularly serviced and new ones purchased as per requirement.

### **Financial Audit & Grants.:-**

- The financial audit of accounts shall be done periodically. They verify all the transactions and submit a detailed report of observation based on the observation's given by the internal audit. The CFO/AO checks the statements of accounts.
- The Management has appointed an external auditor. At the end of every financial year. They prepare the all-financial statements and audit reports.